  

CAREERS PROVIDER ACCESS STATEMENT

## Document Control

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| **This document has been approved for operation within:** | All Trust Establishments |
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# AIMS

* 1. This policy statement aims to set out our school’s arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:
     + Procedures in relation to requests for access
     + The grounds for granting and refusing requests for access
     + Details of premises or facilities to be provided to a person who is given access

# STATUTORY REQUIREMENTS

* 1. Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.
  2. Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.6 below).
  3. Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.
  4. This is outlined in section 42B of the [Education Act 1997](https://www.legislation.gov.uk/ukpga/1997/44/section/42B), the [Skills and Post-16 Act 2022](https://www.legislation.gov.uk/ukpga/2022/21/part/1) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and](https://www.gov.uk/government/publications/careers-guidance-provision-for-young-people-in-schools) [access for education and training providers](https://www.gov.uk/government/publications/careers-guidance-provision-for-young-people-in-schools).
  5. This policy shows how our school complies with these requirements.

## The 6 encounters schools must offer to all pupils in years 8 to 13:

* + - 2 encounters for pupils during the 'first key phase' (year 8 or 9)
      * All pupils must attend
      * Encounters can take place any time during year 8, and between 1 September and 28 February during year 9
    - 2 encounters for pupils during the 'second key phase' (year 10 or 11)
      * All pupils must attend
      * Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.

Schools must ask each provider to provide the following information as a minimum:

* + - Information about the provider and the approved qualifications or apprenticeships they offer
    - Information about what careers those qualifications and apprenticeships can lead to
    - What learning or training with the provider is like
    - Answers to any questions from pupils

We have close relationships with local and surrounding providers who support us in school to deliver the required information to our students. Providers deliver this information by; supporting and delivering career sessions and lessons, running assemblies, attending lunchtime drop in sessions and supporting career fairs and parent days.

## Meaningful provider encounters

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

Meaningful live online engagement is also an option at our school.

# STUDENT ENTITLEMENT

* 1. All students in years 7 to 11 at Coal Clough Academy are entitled to:
     + Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
     + Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events
     + Understand how to make applications for the full range of academic and technical courses

# MANAGEMENT OF PROVIDER ACCESS REQUESTS

## Procedure

Outline the procedures that providers must follow when requesting access to students. Include the following contact details:

A provider wishing to request access should contact Chloe Pomfret, Careers Lead Telephone: 01282 421142

Email: [cpomfret@coalclough.org](mailto:cpomfret@coalclough.org)

## Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

The following table shows examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **September** | **October** | **November** | **December** | **January** | **February** |
| Year 7 | Career Enrichment Sessions PSHE Careers Modules  Sponsored Walk – Enterprise Digital Advantage Programme | Career Enrichment Sessions  PSHE Careers Modules Digital Advantage Programme | Career Enrichment Sessions  START Platform Blackburn University Speaker | Army Taster Session Career Enrichment Sessions  START  Platform | Career Enrichment Sessions  PSHE  Careers Modules  START Platform EDT STEM  sessions | Career Enrichment Sessions  PSHE  Careers  Modules  START Platform  National Apprentice Week |
| Year 8 | Career Enrichment Sessions PSHE Careers Modules  Sponsored Walk – Enterprise Digital Advantage Programme | Career Enrichment Sessions  PSHE Careers Modules Digital Advantage Programme | Career Enrichment Sessions  START Platform Blackburn University Speaker | Army Taster Session Career Enrichment Sessions  START  Platform | Career Enrichment Sessions  PSHE Careers Modules  START Platform EDT STEM  sessions | Career  Enrichment  Sessions  PSHE  Careers  Modules  START  Platform  National  Apprentice Week |
| Year 9 | Career Enrichment Sessions PSHE Careers Modules | Career Enrichment Sessions  PSHE Careers Modules | Career Enrichment Sessions  START Platform Blackburn University Speaker | Army Taster Session Career Enrichment Sessions  START Platform | Career Enrichment Sessions  PSHE Careers Modules  START Platform EDT STEM  sessions | Career  Enrichment  Sessions  PSHE  Careers  Modules  START  Platform  National Apprentice Week |
| Year 10 | Employer– Guest  Speaker  Blackburn  College Visit  Experiencing  Work – Asdan  Course  Blackburn  College Visit | Experiencing  Work – Asdan Course  Nelson & Colne  College Visit  Accrington and  Rossendale  Visit  Burnley College  Visit  Career  Enrichment  Sessions | Work placement decisions  Mock  Interviews  Experiencing  Work – Asdan  Course  START Platform | Enterprise Fundraising Business Experiencing Work – Asdan Course  START Platform  UCLAN Visit | Enterprise  Fundraising  Business  Experiencing  Work – Asdan  Course  START Platform | Experiencing  Work – Asdan  Course  START Platform  National  Apprentice  Week |
| Year 11 | Extended work  placements  Employer –  Guest Speaker  Blackburn  College Visit  1:1 Careers  Guidance  sessions | Extended work  placements  1:1 Careers  Guidance  sessions  Nelson & Colne  College Visit  Accrington and  Rossendale  Visit  Burnley College  Visit  Career  Enrichment  Sessions | Extended work  placements  1:1 Careers  Guidance  sessions  Work  placement  decisions  Mock  Interviews  START Platform | START Platform  UCLAN Visit  Labour Market  session  Mock  Interviews  Applications  1:1 Careers  Guidance  sessions | Extended work  placements  1:1 Careers  Guidance  sessions  START Platform  Applications | Extended work  placements  1:1 Careers  Guidance  sessions  START Platform  National  Apprentice  Week  Applications  Interviews |

Please speak to our Career Lead to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

## Granting and refusing access

With close communication with providers, we grant access to students through planned and timetabled careers lessons, assemblies and career events that providers may attend.

## Safeguarding

Our safeguarding/child protection policy outlines the school’s procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

## Premises and facilities

Providers will have to access to the following in order to deliver their content and knowledge to our students;

Classrooms, the assembly hall & specialist equipment such as audio and visual devices

The process for organising and agreeing which facilities can be used will be done prior to the sessions and equipment will be tested in good time.

Providers can leave prospectuses or other material for students to read Any measures related to public health incidents, including COVID-19

# PREVIOUS PROVIDERS

* 1. In previous terms/years we have invited the following providers from the local area to speak to our pupils:
     + Blackburn College
     + Nelson and Colne College
     + Accrington and Rossendale College
     + Myerscough College
     + The Armed Forces
     + NCS
     + North Lancs Training Group
     + Ask Apprentice
     + Training 2000
     + Holcombe Moor Training Camp
     + Careers and Enterprise Company
     + Digital Advantage
     + Trident Training
     + First Aid - British Red Cross
     + Ambulance Service - Defib Training

# PUPIL DESTINATIONS

* 1. Last year, our year 11 pupils moved to a range of providers in the local area after school:

|  |  |  |  |
| --- | --- | --- | --- |
| College | Apprentice | Employment | At risk of being NEET |
| 31 | 16 | 0 | 0 |

# COMPLAINTS

* 1. Any complaints related to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

# LINKS TO OTHER POLICIES

* 1. Outline any links to other policies you have, such as:
     + Safeguarding/child protection policy
     + Careers guidance policy
     + Curriculum policy
     + Complaints policy

# MONITORING ARRANGEMENTS

* 1. The school’s arrangements for managing the access of education and training providers to students are monitored by Chloe Pomfret, Careers Lead
  2. This policy will be reviewed by Chloe Pomfret, Careers Lead, every year.
  3. At every review, the policy will be approved by the Governing Board.